

# RIPLEY ST THOMAS

CHURCH OF ENGLAND ACADEMY

ripleystthomas.com  
Ashton Road Lancaster LA1 4RS



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05/10/18

Dear Parent/Carer

## **Proposed Visit to The National Apprenticeship Show on Wednesday the 17<sup>th</sup> October 2018.**

As detailed in the visit information sheet overleaf, we are proposing to visit The National Apprenticeship Show at Bolton Arena for those wanting to find out more about what apprenticeships can offer.

Please visit <https://www.nationalapprenticeshipshow.org/north/> for more information on exhibitors.

Pupils will need to bring their own packed lunch. We will leave school at 11am and return at 3pm. Pupils will be required to wear school uniform.

The cost of this trip is £5.00 per pupil. For security, the preferred method of payment is online at [www.scopay.com/ripley](http://www.scopay.com/ripley) using your personal login details from the letter issued to pupils. If you have any problems using the online payment system please contact the school finance office for assistance. However, we can accept cash for this amount.

If you wish your son/daughter to take part in this visit, please complete and return the attached application form and Consent and Medical Information Form and make payment by Thursday 11th October. Please indicate at the foot of the consent form which payment method you have used.

The application and consent forms, along with any cash payment, should be returned to the blue box outside the Learning Support room in an envelope clearly marked with your child's name and "*The National Apprenticeship Show*" on the outside.

With regard to cancellations we will endeavour to re-allocate the place but we cannot guarantee a full refund where irrecoverable costs have been incurred.

Yours sincerely

Mr Greenhalgh

*Believe.....*

Principal Mr M Wood  
Chair of Governors Mrs J Garnett

The Bay Learning Trust. Company Number: 07588464  
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INFORMATION SHEET FOR PARENTS/GUARDIANS FOR THE  
TRIP/VISIT TO :

**The National Apprenticeship Show**

<b>Visit to:</b>	The National Apprenticeship Show Bolton Arena
<b>The following activities will be undertaken:</b>	Pupils will find out more about what apprenticeships can offer.
<b>The alternative (Plan B) activity/venue is :</b>	No alternative Plan B. If cancelled the party will return to base / school.
<b>Date(s) of the visit:</b>	Leave on Wednesday 17 <sup>th</sup> October 2018 Return on Wednesday 17 <sup>th</sup> October 2018
<b>The mode of transport is:</b>	Coach
<b>The time &amp; place of departure is:</b>	We depart from Ripley St Thomas Academy at 11am.
<b>The approximate time &amp; place of return is:</b>	We return to Ripley St Thomas Academy at 3pm (approx)
<b>For residential visits the accommodation address &amp; tel. number is :</b>	N/A
<b>The base contact details are : (NB <u>these should be used in emergency situations only</u>)</b>	Mon to Fri up to 16:00hrs : 01524 64496 All other times : 07722027582

If Parents/Guardians have any concerns prior to the trip/visit taking place, please contact :-

Mr Greenhalgh : 01524 64496

e-mail : Via ParentLine on the school "Contact Us" Page

**NOTE: Ripley St Thomas CE Academy has insurance arrangements in place for covering personal injury to pupils. Details are available on the school website or you can request a copy from the school's Educational Visit Co-ordinator**

**IMPORTANT**  
**PARENTAL/CARER CONSENT AND MEDICAL INFORMATION FORM**  
The attached consent form **MUST** be completed and returned to the school **before** your child may participate in the visit/activity.

## **Application form for: National Apprenticeship Show Visit**

All activities, events or trips that are not a necessary part of the curriculum are subject to the Passport to Privilege (P2P) protocol, which recognises and rewards good effort and behaviour. The principles of the Passport to Privilege are regularly outlined by progress leaders through assemblies and displayed on posters in form rooms. It is clear that a positive attitude to behaviour and studies will result in the opportunity to participate in events and activities organised by Ripley colleagues.

Parents must also be aware that, if at any point prior to the trip, concerns are raised about your child's attitude and / or behaviour, Ripley reserves the right to withdraw the invitation to participate. If this were to happen, whilst every effort would be made to make a refund this may not always be possible.

I accept the P2P principles and request that my son /daughter

NAME \_\_\_\_\_

TUTOR GROUP \_\_\_\_\_

be considered for a place on **the National Apprenticeship Show visit**

TRIP LEADER - **Mr P Greenhalgh**

DATE(s) OF TRIP - **Wednesday 17 October 2018**

I understand that places on this trip will be allocated based on P2P principles. The decision to offer a place will be made in consultation with the trip leader, my child's progress leader and members of the school senior leadership team.

Signed..... Parent/Guardian

Date.....